# Housing Revenue Account

Budget for the year ending 31 March 2025					
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £	
<b>Expenditure</b>					
General management	2,259,127	3,396,179	3,336,330	3,894,168	
Special services management	747,099	984,318	975,017	1,155,890	
Supporting people for Council tenants	130,102	177,700	177,700	191,800	
Mobile home site (Net)	(142,726)	(186,100)	(186,101)	(175,001)	
Housing repairs	9,688,510	15,193,780	12,287,780	16,555,821	
Less funded from major repairs reserve	(5,329,913)	(10,565,000)	(7,784,000)	(10,956,000)	
Sale of Council houses administration	100	0	0	0	
Other HRA Expenditure	551,260	555,600	555,600	594,400	
Debt charges	3,379,000	3,379,000	3,379,000	3,379,000	
Depreciation charges	2,228,015	1,963,241	2,533,635	2,773,309	
Additional Revenue contribution to Major Repairs reserve Additional Growth requests to be agreed	0 0	3,918,040 250,000	4,348,839 45,000	8,182,691 0	
Total expenditure	13,510,573	19,066,758	19,668,800	25,596,078	
Income					
Rent from dwellings	17,357,839	18,616,948	18,616,948	20,050,453	
Non-dwelling rents and income	219,079	216,300	216,300	232,955	
Interest on balances	661,221	1,239,000	1,734,000	1,220,000	
Total income	18,238,139	20,072,248	20,567,248	21,503,408	
Surplus (deficit) in the year	4,727,566	1,005,491	898,448	(4,092,670)	
			(5,247,287)	(4,090,021)	

#### **HRA Reserves**

Housing revenue account working balance				
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
Balance brought forward	32,632,179	29,432,133	36,763,920	35,651,858
Add surplus (less deficit) in the year	4,727,566	1,005,491	898,448	(4,092,670)
Transfer (to)/from Planned Underspends reserve Capital expenditure	(19,200)	0	19,200	0
- new purchases	0	(780.000)	(1,751,374)	(780,000)
- new build programme	(45,315)	(5,294,202)	0	(7,110,000)
- further potential schemes	0	(750,000)	0	0
- IT Schemes	(160,461)	0	(78,336)	(50,000)
- Green Homes	(370,849)	0	0	0
- Estate Paths Improvements	0	0	(200,000)	0
— Balance carried forward	36,763,920	23,613,422	35,651,858	23,619,188

Major Repairs Reserve (MRR)				
	<u>2022/23</u> Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
Balance brought forward	4,003,424	4,683,719	901,526	(0)
Contributions to reserve:				
Depreciation	2,228,015	1,963,241	2,533,635	2,773,309
HRA working balance	0	3,918,040	4,348,839	8,182,691
Capital expenditure funded from reserve	(5,329,913)	(10,565,000)	(7,784,000)	(10,956,000)
Balance at year end	901,526	0	(0)	(0)

To	otal HRA Reserves			
	<u>2022/23</u>	2023/24	2023/24	2024/25
	Actual	Estimate	Probable	Estimate
	£	£	£	£
Housing revenue account working balance	36,763,920	23,613,422	35,651,858	23,619,188
Major Repairs Reserve balance	901,526	0	(0)	(0)
Planned Underspend earmarked reserve	19,200	0	(19,200)	0
Total balances	37,684,645	23,613,422	35,632,657	23,619,187

### General management

**Service description** 

**Budget manager:** Interim Corporate Head of Housing - Ms M Ward

Service function: General management of the Council's housing stock including

- Policy and management

- Tenancy applications and selection of tenants

- Rent collection and accounting

**Legal status:** Sections 20 - 27 of the Housing Act 1985.

**Policy objectives:** Set out in the HRA business plan and the strategic plan.

Budget for the year	ar ending 31 I	March 2025		
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
<u>Expenditure</u>				
Employees Coloring	0.44, 400	075 000	4 440 000	4 400 700
Salaries	941,408 36,291	975,900	1,110,900 47,300	1,180,700 40,000
Training and recruitment	30,291	47,300	47,300	40,000
Premises related expenses				
Council tax - empty dwellings	79,792	18,040	18,540	19,040
<u>Transport related expenditure</u>				
Travelling and subsistence	11,300	14,800	14,800	12,500
Supplies and services				
General office expenses	56,037	49,347	49,347	57,697
Communications and computing	155,320	101,416	101,416	101,416
Payment of rent - collection fees	3,800	4,400	4,400	4,400
Legal and other expenses	14,775	71,639	121,639	76,139
Insurance	286,870	317,767	317,767	317,767
Removal and disturbance expenses	40,483	75,000	75,000	75,000
DHP top-up	69,315	50,000	50,000	50,000
New Housing project				
Pre-development expenditure	8,843	1,025,000	767,500	1,272,500
Support services	671,900	665,080	665,580	692,019
Capital Charges	33,897	39,915	51,566	54,415
Gross expenditure	2,410,032	3,455,604	3,395,755	3,953,593
Income	00.007	0.000	0.000	0.000
Grants & contributions	86,687	3,800	3,800	3,800
Legal expenses recovered	945	2,000	2,000	2,000
Other Costs Recovered	11,377	1,000	1,000	1,000
Insurance premiums recharged	14,495	15,225	15,225 37,400	15,225
Recharge to General Fund	37,400	37,400	37,400	37,400
Gross income	150,904	59,425	59,425	59,425
Net expenditure	2,259,127	3,396,179	3,336,330	3,894,168
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### Special services management

**Service description** 

**Budget managers:** Head of Housing Technical Services - Mr S. Allen

Housing Services Manager - Mrs A Travers

**Service function** Services to HRA tenants including the running costs and management

of, plant (e.g. lifts) lighting of staircases and courtyards; caretaking; cleaning and ground maintenance; sheltered accommodation managers;

and other services (mainly shared) to HRA tenants.

**Legal status:** Sections 20 - 27 of the Housing Act 1985.

Housing Act 1985 s27BA (consultation with tenants with respect to management)

Budget for the year ending 31 March 2025					
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £	
Expenditure	~	~	~	~	
Employees					
Managerial and administrative staff	94,800	101,700	102,900	155,100	
Scheme managers	33,800	40,600	39,400	41,500	
Caretaking and cleaning	129,762	146,750	151,850	146,750	
Premises related expenses					
Building maintenance (tenants initiatives)	46,474	200,700	200,700	200,700	
Energy and utility costs	222,265	199,085	199,085	199,085	
Rent, rates and insurance	5,359	10,080	11,016	11,016	
Cleaning and domestic supplies	14,110	17,435	17,750	17,998	
Grounds maintenance	108,357	100,890	100,800	165,100	
Furniture & Equipment	4,555	3,200	2,805	7,805	
Transport related expenditure					
Use of vehicles	(848)	7,900	2,890	2,920	
Car allowances	2,000	2,500	2,500	2,000	
Supplies and services					
General expenses - TV Licences	3,002	1,720	1,720	1,720	
General expenses (tenants participation)	14,812	33,890	32,250	32,250	
Communications and computing	8,996	12,050	13,795	13,795	
Community First Initiative	19,800	25,000	25,000	25,000	
Support services	80,880	100,370	88,700	168,703	
Capital Charges	1,408	1,408	2,816	1,408	
Gross expenditure	789,530	1,005,278	995,977	1,192,850	
Incomo					
Income Grants & Contributions	25,251	1,800	1,800	17,800	
Sales, fees and charges	16,408	18,660	18,660	18,660	
Rents and leases	772	500	500	500	
Gross income	42,431	20,960	20,960	36,960	
Net expenditure	747,099	984,318	975,017	1,155,890	

### **Supporting people (for Council tenants)**

Service description

**Budget manager:** Housing Services Manager - Mrs A Travers

**Service function:** To provide support for housing tenants, primarily in our sheltered stock

and those using the community alarm scheme.

**Legal status:** Housing Act 1985 s11A (provision of welfare services)

Section 128 of the Leasehold Reform, Housing and Urban Development Act 1993.

Section 2 of the Local Government Act 2000.

**Policy objective:** To provide support for vulnerable clients and collect appropriate Support charges.

Budget for the year ending 31 March 2025						
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £		
<u>Expenditure</u>						
<u>Employees</u>						
Salaries	167,300	188,700	188,700	197,800		
Transport related expenditure						
Staff travelling and subsistence	2,200	2,700	2,700	1,200		
Supplies and services						
Furnishing - renewals	10,978	16,500	16,500	16,500		
Community alarm system recharge	121,359	120,500	120,500	120,500		
Support services	23,700	19,800	19,800	26,300		
Gross expenditure	325,537	348,200	348,200	362,300		
Income						
Sheltered dwellings tenants charges	195,435	170,500	170,500	170,500		
Gross income	195,435	170,500	170,500	170,500		
Net expenditure	130,102	177,700	177,700	191,800		

#### Mobile home site

Service description

**Budget manager:** Housing Services Manager - Mrs A Travers

**Service function** Supervision, management and maintenance of the Councils

mobile home site at Heathervale, providing both private pitches and

accommodation for homeless families.

**Legal status** Section 24 of the Caravan Sites and Control of Development Act 1960

Note: The budget for this service does not include the capital charge for the Heathervale Site.

Budget for the ye	ear ending 31 I	March 2025		
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
Expenditure	L	L	L	L
Employees				
Salaries	11,200	12,900	12,900	16,300
Wages	0	700	700	700
	· ·			
Premises related expenses				
Maintenance of vans and site	2,631	3,100	3,100	3,100
Fuel, light, cleaning and water	24,605	33,850	31,050	31,050
Rates, insurance and telephone	12,075	1,500	1,500	1,500
Ground maintenance	0	0	2,800	2,900
Transport related expenditure				
Car Allowances	100	100	100	100
cai / ille mariese	100	.00		.00
Support services	8,100	8,100	8,100	15,700
Gross expenditure	58,711	60,250	60,250	71,350
ncome				
Fees and charges				
Sale of mobile homes - commission	30,500	30,000	30,000	30,000
Site rents (net of voids)	120,798	138,030	138,030	138,030
Rent of mobile homes (net)	27,965	51,681	51,681	51,681
Water charges	21,724	26,190	26,190	26,190
Miscellaneous	450	450	450	450
Gross income	201,437	246,351	246,351	246,351
Net expenditure	(142,726)	(186,101)	(186,101)	(175,001)

### Housing repairs - maintenance

Service description

**Budget manager:** Head of Housing Technical Services - Mr S. Allen

**Service function:** To maintain and enhance the condition of the Council's

Housing stock.

**Legal status:** Section 11 of the Landlord and Tenants Act 1985

Policy objectives: To provide a customer focussed repairs service which maintains and

improves the condition of our stock.

Budget for the ye	ar ending 31 l 2022/23 Actual	March 2025 2023/24 Estimate	2023/24 Probable	2024/25 Estimate
	£	£	£	£
Planned maintenance	L	L	L	L
Cyclic works - external decorations	9,668	0	0	0
Cyclic works - external decorations  Cyclic works - communal decorations	9,000	27,000	27,000	27,000
Annual maintenance and inspection (net)	601,918	616,500	616,500	617,900
Rolling repairs programme	0	8,000	8,000	8,000
Total planned maintenance	611,586	651,500	651,500	652,900
	011,000	001,000	301,000	002,000
Special works				
Major works - Revenue	39,661	1,115,000	770,000	1,773,000
Major works - Capital	1,825,845	3,605,000	3,339,000	3,396,000
Sheltered scheme works	17,230	0	0	0
Total special works	1,882,736	4,720,000	4,109,000	5,169,000
Daniel de l'atanne				
Demand maintenance	000 707	700.000	700.000	700 000
Houses, flats and communal areas	906,797	708,900	708,900	723,200
Temporary Accomodation units	18,256	26,000	26,000	27,000
Sheltered housing	112,336	62,000	62,000	62,000
Total demand maintenance	1,037,389	796,900	796,900	812,200
Major improvement schemes				
Central heating	1,337,993	1,160,000	1,695,000	1,695,000
Kitchen and bathroom upgrades	2,146,845	1,700,000	2,000,000	2,000,000
Roof replacement works	0	3,350,000	0	3,015,000
Window & Door replacements	0	750,000	750,000	850,000
Total major improvement schemes	3,484,838	6,960,000	4,445,000	7,560,000
<u> </u>				
Other maintenance				
Void repairs and decoration allowances	1,156,281	551,500	751,500	751,500
Disabled conversions (net)	212,330	200,000	200,000	200,000
Total other maintenance	1,368,611	751,500	951,500	951,500
Gross Expenditure	8,385,160	13,879,900	10,953,900	15,145,600
Total maintenance budget	8,385,160	13,879,900	10,953,900	15,145,600
See next page for supervision costs				

### Housing repairs - supervision

Service description

**Budget manager:** Head of Housing Technical Services - Mr S. Allen

**Service function:** The cost of supervising the maintenance of the Council's Housing Stock

**Legal status:** Section 11 of the Landlord and Tenants Act 1985

**Policy objectives:** To improve maintenance of the housing stock.

To maintain high levels of tenant satisfaction.

To achieve and maintain the decent homes standard.

Budget for the year ending 31 March 2025						
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £		
Expenditure	_	_	~	~		
Salaries	791,322	823,700	843,700	928,400		
Training costs	6,959	2,000	2,000	2,000		
Car allowances	10,300	15,000	15,000	11,500		
Supplies and services	89,689	64,200	58,250	58,250		
Rent, Rates & Insurance	0	0	5,950	5,950		
Support services	408,700	412,880	412,880	408,021		
Income						
Recharges	(3,900)	(3,900)	(3,900)	(3,900)		
Total net supervision costs	1,303,070	1,313,880	1,333,880	1,410,221		
Total maintenance costs (previous page)	8,385,160	13,879,900	10,953,900	15,145,600		
Gross housing repairs expenditure	9,688,230	15,193,780	12,287,780	16,555,821		

(For information only)	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
Special major works	1,825,845	3,605,000	3,339,000	3,396,000
Central heating programme	1,337,993	1,160,000	1,695,000	1,695,000
Kitchen and bathroom upgrade works	2,146,845	1,700,000	2,000,000	2,000,000
Roof replacement works	0	3,350,000	0	3,015,000
Window & Door replacements	0	750,000	750,000	850,000
otal capital repairs to be met from Major Repairs Reserve	5,327,913	10,565,000	7,784,000	10,956,000

### Sale of Council houses

Service description

**Budget managers:** Housing Services Manager - Mrs A Travers

**Service function** To administer the Right to Buy scheme.

**Legal status** Part V of the Housing Act 1985, as amended by Part II of the

Leasehold Reform, Housing and Urban Development Act 1993.

**Policy objectives:** Process Right To Buy applications quickly and efficiently.

Budget for the year ending 31 March 2025					
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £	
Expenditure	_	-	~	_	
Employees Salaries	10,300	11,100	11,100	13,000	
<u>Transport related expenditure</u> Car allowances	200	200	200	100	
Supplies and services Valuation and other fees	19,182	12,200	12,200	12,200	
Support services	19,400	19,100	19,100	36,800	
Gross expenditure	49,082	42,600	42,600	62,100	
Income Charged to capital receipts	48,982	42,600	42,600	62,100	
Gross income	48,982	42,600	42,600	62,100	
Net expenditure	100	0	0	0	

## Other HRA expenditure

#### Service description

**Budget managers:** 

Interim Corporate Head of Housing - Ms M Ward Senior Accountant (Technical & Commercial) - Ms E Lyons

Service function Miscellaneous accounting entries and corporate recharges

Budget for the year ending 31 March 2025					
		2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £
<u>Expenditure</u>					
<u>Employees</u>					
HRA pension backfund	ng	103,000	103,000	103,000	103,000
Central costs					
Civic Centre Notional cl	_	43,000	43,000	43,000	43,000
Contribution to corporate	e expenses	296,300	319,600	319,600	358,400
Financing charges Provision for uncollecta	ble rents	102,178	90,000	90,000	90,000
	Gross expenditure	551,260	555,600	555,600	594,400
<u>Debt charges</u> Interest on borrowings		3,379,000	3,379,000	3,379,000	3,379,000
	Gross expenditure	3,379,000	3,379,000	3,379,000	3,379,000
Depreciation transferred Depreciation	d to major repairs rese	r <u>ve</u> 2,228,015	1,963,241	2,533,635	2,773,309
	Gross expenditure	2,228,015	1,963,241	2,533,635	2,773,309

## Dwelling rents and service charges income

Service description				
Budget manager:	Interim Corporate Head of Housing - Ms M Ward			
Service function	The collection of rent and heating charges on dwellings due on Council properties let to residents.			
Legal status	The primary legislation relating to housing management and the collection of rents are included in sections 20 - 27 of the Housing Act 1985.			
Policy objective:	To maximise rental collection thereby minimising the level of arrears.  Implement rent increases in line with the DCLG's rent restructuring guidelines.  Manage voids to minimise vacancies and loss of Income.			

Budget for the year ending 31 March 2025  Rents from dwellings					
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £	
Income					
Rent debit					
General stock dwellings	17,330,337	18,519,560	18,519,560	19,945,566	
Tenants service charges	194,835	209,506	209,506	225,638	
Rents of shared ownership properties	211,913	228,552	228,552	246,151	
Heating charges	34,025	43,740	43,740	47,108	
Gross rent for dwellings	17,771,110	19,001,358	19,001,358	20,464,463	
Less voids (rent loss on empty dwellings)					
General stock dwellings	413,271	378,780	378,780	407,946	
Tenant service charges	0	4,280	4,280	4,610	
Heating charges	0	1,350	1,350	1,454	
Total voids on dwellings	413,271	384,410	384,410	414,010	
Net rent for dwellings	17,357,839	18,616,948	18,616,948	20,050,453	

### Non-dwelling rents and income

Service description

Budget managers: Interim Corporate Head of Housing - Ms M Ward Senior Accountant (Technical & Commercial) - Ms E Lyons

Service function The collection of other HRA. rents and income

Legal status The primary legislation relating to the collection of HRA income are contained in The Housing Act 1985, and the Local Government and Housing Act 1989.

Budget for the year ending 31 March 2025					
	2022/23 Actual £	2023/24 Estimate £	<u>2023/24</u> Probable £	2024/25 Estimate £	
Non-dwelling rents and income					
Rents of other properties	62,931	62,200	62,200	66,989	
Leasehold service charges	110,975	121,000	121,000	130,317	
Mead Court service charges	29,138	28,600	28,600	30,802	
Miscellaneous receipts (e.g. small land sales)	16,036	4,500	4,500	4,847	
Sub total - other rents and income	219,079	216,300	216,300	232,955	
Investment and mortgage income					
Interest on balances	661,221	1,239,000	1,734,000	1,220,000	
Sub total - interest	661,221	1,239,000	1,734,000	1,220,000	
	880,300	1,455,300	1,950,300	1,452,955	

### Housing revenue account

Subjective analysis					
	2022/23 Actual £	2023/24 Estimate £	2023/24 Probable £	2024/25 Estimate £	
Expenditure					
Employees	2,332,042	2,454,350	2,614,450	2,825,250	
Premises related (incl. repairs)	3,605,448	3,899,580	3,762,191	4,847,039	
Transport related	25,252	43,200	38,190	30,320	
Supplies and services	927,815	1,983,829	1,770,089	2,242,939	
Support services	1,508,979	1,544,930	1,533,760	1,705,943	
Capital charges	5,685,320	9,344,604	10,358,856	14,433,823	
Planned Underspend reserve	0	250,000	45,000	0	
Gross expenditure	14,084,857	19,520,493	20,122,536	26,085,314	
Income					
Net rents	17,433,330	18,736,469	18,736,469	20,171,499	
Grants and Contributions	159,805	20,825	20,825	36,825	
Fees and charges	516,767	488,390	488,390	523,020	
Interest	661,221	1,239,000	1,734,000	1,220,000	
Recharges to General Fund	41,300	41,300	41,300	41,300	
Gross income	18,812,423	20,525,984	21,020,984	21,992,644	
Net expenditure	(4,727,566)	(1,005,492)	(898,448)	4,092,670	

